

prospectus



Rockvale Academy
Kalimpong



Vision

Rockvale Academy is an institution that recognises the key role that knowledge will play in the social and economic development in the new millennium at the same time recognizing the importance of keeping it's roots firmly in the Indian tradition in creating and sustaining human culture.

Mission

The mission of Rockvale Academy is to strive for excellence in learning and teaching; to realise the creative potential and fire the imagination of all it's students and teachers and to equip it's students to make effective contributions to society and the economy.

Welcome to Rockvale Academy. I am very pleased that you are considering applying to the school and hope that this prospectus will help you to find the answers to most, if not all of your questions about us. Studying at Rockvale Academy is a most enriching and rewarding experience. Here at Rockvale, not only do you have the multifarious activities of an established school at your disposal, but you are much closer to the surrounding countryside than you might imagine.

Rockvale Academy was established in the year 1984 and is affiliated to the Council for the Indian School Certificate Examination, New Delhi and conducts the ICSE (X) and ISC (XII) examinations.

The school offers boarding facilities to both boys and girls who come from as far as Bangladesh, Thailand, Nepal, Bhutan and neighbouring States, and who in turn, contribute in their own way to the life of the school.

Our student programme, listed in the school calendar, outlines what pupils can expect to be doing while studying at Rockvale Academy. We undertake to give all our students high quality education, good support with learning, practical advice and help in many areas. Top of the list though, is the quality of the students' experience and we all aim to ensure that our students (experience) are the very best.



General Information

Rockvale Academy, conveniently nestled in picturesque corner of the Kalimpong hills, stands at an altitude of 3000 feet. A pleasant climate adds to the appeal of Kalimpong's scenic beauty in general but Rockvale Academy is even more blessed, as it affords a changing view of the lush green valley below and the breathtaking spectacle of the mighty Himalayas when not shrouded in mist. The very location of the school is ideally suited for the growth and development of children.

"....a wise man built his house upon a rock; and the rain descended and the floods came and the winds blew and beat upon the house; and it fell not, for it was founded upon a rock."

This is the overall aim of Rockvale Academy; to give the children attending it a firm, solid foundation, one which will allow them to grow in every aspect.

Education is not a preparation for life. Education is life; children must be exposed to situations which will enable them to fend for themselves, not only in their adult life, but also to contend with the fears and frustrations, the joys and excitements, of their daily lives. Rockvale Academy aims at encouraging a child to develop to his/her fullest extents; morally, spiritually, physically, socially and academically.

The need of Kalimpong is a school that is progressive; Rockvale Academy takes it's responsibility seriously and ensures education in it's totality. Rockvale Academy intends to continue and increase it's efforts to give children a chance to finish with a meritorious 'High School Certificate.'





Admission Procedure

CLASSES NURSERY TO VIII

The admission procedure is given below:

1. An application for admission should be made in writing to the Principal for issuance of Admission Form. This form can be purchased from the Main Office. 2. The form is to be duly filled up and submitted to the school office.
2. The candidate will have to appear for an admission test and the date for the admission test will be intimated to you via letter/email/cable/website.
3. The names of successful candidates will be displayed on the School Notice Board website (in the New Bulletin after two days of the date for the admission test). An intimation will also be sent to the Parent/Guardian of successful candidates.
(Note: Please ensure that address and mobile numbers are filled up correctly).
4. On receipt of the Admission letter/Information the following action are to be taken:-
 - a) Security deposit must be made immediately so that the student's name can be entered in the rolls. The fees may be paid later before the school reopens for the new session.
 - b) Transfer Certificate (in original) of the previous school.
 - c) Photocopy of the Annual Report Card of the class last studied.
 - d) One passport size photographs.
 - e) Photocopy of Birth Certificate.
 - f) Photocopy of Character Certificate (for class 6 & above only).

NOTE:-

1. If there is no response from the candidate after two weeks of declaration of the result, the admission offer will be cancelled.
2. Admission to Class Nursery through 1 is direct. The age of pupil should not be less than 3+ years for Nursery and should be supported by a birth certificate.

CONDITIONS OF ELIGIBILITY FOR ADMISSION TO CLASS XI.

1. (a) Candidates who have been awarded Pass Certificates in the Indian Certificate of Secondary Education Examination with passes in five subjects including English and a second language are eligible to be admitted for preparation in courses of study leading to the Indian School Certificate Examination.

(b) Candidates who have been awarded Pass Certificates in the Indian Certificate of Secondary Education examination with passes in five subject including English, but without a pass in the second language, may be admitted provisionally to the first year of the course. They will be required to pass in the end of class XI before being declared eligible for promotion for the Indian School Certificate (Year 12) Examination.

2. (a) The eligibility of candidates who have been awarded pass certificates in a equivalent examination conducted by another Examination Boards will be decided by the Chief Executive and Secretary of the Council. The conditions of eligibility are as follows;

(i) The candidate must have been awarded a pass Certificate in accordance with the requirements of the Board at an equivalent examination taken at one and the same sitting and subject to provisions 2 (a) (ii) and 2 (b)

(ii) The candidate must have obtained pass marks in accordance with the requirements of the Board in (i) English (ii) a second language (as distinct from English) and (iii) three other written subjects, accepted by the Council.

2. (b) After obtaining a clearance certificate from the council, the school may regularize the student in Class IX a candidate who has thus awarded a pass certificate by another examining Board. If the candidate is eligible, the Council will issue an eligibility certificate to the Head of the school concerned in respect of the candidate. The amount for obliging the EC certificate will be borne by the student.

Note:- The Clearance Certificate shall be granted by the Council on the basis of the mark sheet awarded to the candidate.

2. (c) A candidate will be provisionally be admitted who has been awarded a Pass Certificate in an equivalent examination conducted by another Board with pass marks in English but without a pass in a Second Language. Such a candidate, however, will be required to pass in the Second language of the Indian Certificate of Secondary Education Examination at the end of Class XI before being declared eligible for promotion to Class XII in preparation for the Indian School Certificate will be issued after the candidate has been declared to have passed in the Second Language.

Note:- The provision does not apply in cases where the Board does not have provision for the teaching of a Second Language.

3. Exemption from study of a Second language Candidates coming from foreign and state Boards that do not have provision for the teaching of a Second Language, may enroll for the ISC (12) examination without having to pass in a Second Language at Class X Level examination.

Facilities

Modern classrooms supported by independent Audio-Visual units. Modern computer laboratory, with internet facility.

A comprehensive library well stocked with a wide range of books, regularly updated with journals and newspapers etc is available to students.

A spacious and modern auditorium and presentation halls to hold seminars, indoor games and concerts.

An Audio Visual room equipped with educational software to supplement the classroom teaching taste of the students. Career counseling once a month.

Seminars and study tours.

Certificate Course in Computer.





Academic Information (X and below)

Rockvale Academy offers the following subjects starting from class IX. The subject combination are as given below:

Group I	English History, Civics & Geography Second Language (Hindi/Nepali/Bengali/Tibetan)
Group II	Mathematics Science (Physics, Chemistry & Biology) Environmental Science/Commercial Studies
Group III	Art

Academic Information (Class XI)

	Commerce	Humanities
English	English	English
Physics	Second Language/Computer Sc.	Second language
Chemistry	Mathematics/Pol. Science	History
Environmental Science	Accounts	Political Science
Biology/Computer Science	Commerce	Geography
Mathematics/Home Science	Economics	Sociology

1. The school offers free integrated coaching for Science students for both Board and Competitive Examinations like NEET (National Eligibility Entrance Test) for admission into MBBS/BDS and JEE (Joint Entrance Examination) for admission in IITs/NITs and such other CFTIs whose admissions are based on the JEE.

2. The Coaching classes will be conducted thrice a week on Thursday, Friday and Saturday which also includes weekly, fortnightly and monthly mock tests.



Co-curricular and Extra

The school offers a wide range of activities and has attained a high degree of excellence. The activities offered are Badminton, Table Tennis, Basketball, Volleyball, Football, Quiz, Debate, Elocution, Dance classes (Classical), Music, Intra and Inter-school Fest, Concerts, etc.

Round the year the students get to experience activities, which complement academic programmes. Extensive extra-curricular activities are programmed to infuse in students a sense of discipline and urge to extend their knowledge and develop hidden talents.

For the past few years, activities such as Quiz, Debate and Elocution competitions have been taken up seriously and have become extremely popular.

Regular Inter-house tournaments and events are held in all these activities. The competition is fierce and all students and teachers actively try to propel their respective House forward to lift the glittering Inter-house Championship Trophy (exclusively for Co-curricular activities). In Co-curricular activities Cultural events are





Curricular Activities

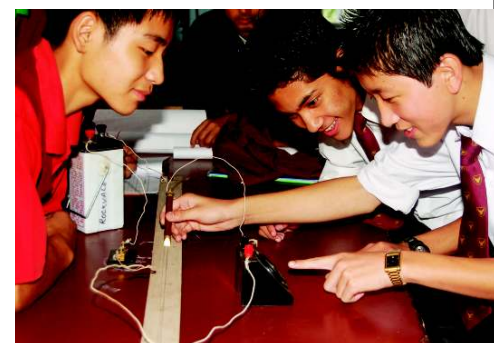
also given high priority. The school hosts an Annual Concert alternately for senior and junior sections namely called 'Sharad Utsav' and 'Small Wonder' respectively. A children's festival - 'Rocktober' includes diverse and interesting activities such as Debate, Quiz, JAM (just-a-minute), Cartoon Making, Antakshari, Fashion Show, Dance, Music, etc. This gives both the students and staff a chance to let their hair down and enjoy themselves.

The school publishes two newsletters each year, which captures the happenings in the campus and alumni. One is aptly called the "Rockvale Round Up" and accompanied by an Annual Issue - "The Rockvale Digest."

The aim of the school is to produce well-rounded personalities who can face the world with confidence.

Rockvale Academy was the District Champion of the AHLIS Schools (Association of the Heads of Listed ICSE Schools) for three consecutive years (2008-2010).





Discipline / Examination / Promotion Criteria

DISCIPLINE

The students are to maintain a high degree of discipline at all times and abide by the discipline at all times and abide by the prescribed Rule and Regulations of the school as mentioned in the school diary.

The students are encouraged to take part in all school, house and class activities. Any violation of the code of conduct, the action against the delinquent will be decided by the discipline Committee.

EXAMINATION

1. The examination schedule for classes II to VI.

There will be 3 Continuous Assessment Test (CAT) per subjects of 25 marks. There will be an Annual Examination for 50 marks which will be doubled. The average of the marks obtained in the CAT and the Annual Examination of each subject is added to arrive at the aggregate; the on which the promotion criteria will be applied.

2. The examination schedule for classes VII to XII:

There will be two Unit Tests and Two Term End Examination (Half-yearly and Annual Examination). The mark obtained in all of them for each subject will be added and averaged to determine the average; the basis on while the promotion criteria will be applied.

3. The examination schedule for XI is as under:

There will be one Unit tests and one term end examination (Annual Examination). The weightage for Unit Test 20% and Annual Examination is 80%. The Weighted marks are added to arrive at the aggregate; the basis on which promotion criteria will be applied.

4. 10% marks are also awarded for Project Work for all classes from classes II to class VIII.

5. Additional marks are also awarded for outstanding achievements in the field of Sports and Co-curricular activities.

PROMOTION CRITERIA

1. The student must pass in all subject including English and any four subjects

2. The pass marks is:

- a) 35 for classes II to X
- b) 40 for classes XI and XII

WITHDRAWAL

CASE I - AT THE END OF THE SESSION

Application for withdrawal should be made in writing to the Principal on or before 15th of January i.e. before the commencement of the new academic session, failing which the Security Deposit will be forfeited. If applications is received after the above date, the Transfer Certificate will be issued only after full (session and tuition fees) fees is paid upto March.

CASE II - DURING THE SESSION

In case of withdrawal of a child during the academic session, it will be necessary to give two calendar months in writing to the Principal. The balance of the fees from the date of withdrawal will have to be paid before the Transfer Certificate is issued. Exceptions will however be made in case of Govt. employers in a transferable job. Photostat copy of the transfer order must be attached with the notice. All other deposits including securing security will be forfeited.

CASE III - AUTOMATIC WITHDRAWAL

1. In case a child fails twice in the same class.
2. Any Boarder withdrawn from the hostel will be deemed to automatically withdrawn from school and must re-apply against a day scholar vacancy.
3. Students involved in extreme discipline cases (as per the decision of Discipline Committee) will incur automatic expulsion.
4. Students whose fees are in arrears for more than three months will be stuck off the roll of the school.

Note:- In case of any student being withdrawn on any one of the ground above will have all their fees including security deposit forfeited. If case the fees/dues are not paid. Transfer Certificate will not be issued.



Rockvale Academy - School Hostel Information

Introduction:

The hostel is located within the school campus and well connected by road. It is a kilometer short of the main town.

Eligibility:

1. Accommodation in this hostel is open to both boys and girls up to classes 12. Preference will be given to those students who are not residents of Kalimpong or whose parents are posted out of town.
2. Admission to the hostel will be strictly on 'first come first serve' basis.

Documents:

1. Parents of the applicant will be required to submit an undertaking (attached in the back page of the prospectus).
2. The application will obtain the declaration from the local guardian as per format attached in the prospectus.
3. Copies of latest photograph of the applicant.
4. Specimen signature of Local guardian and all approved visitors (not more than three) on plain paper.

Local Guardian and Visitors:

1. Every resident's local guardian will be introduced to the warden-in-charge of the hostel by the parents at the time of admission.
2. Parents are also required to introduce other relations in Kalimpong to the hostel management at the time of admission, who may be permitted to visit the applicant. It is essential that the particulars of such relatives are available with the wardens.
3. Those who are accepted as residents to the hostel will report to the warden/manager at the hostel office on the date intimated to them.
4. Hostel remains closed only during winter holidays. Firm dates of closure will be intimated in advance vide circular/school calendar, which will be available on the Website also.
5. The hostel administration reserves the right to deny entry to any visitors into the hostel.
6. Not more than three persons shall be allowed as approved visitors. Parents any send a notice directly to the manager/warden if they desire any change in the list of approved visitors.
7. No guests are permitted to stay in the hostel.

Basic facilities:

1. Hot water - Solar water heating system for bathing.
2. Mobile phones are allowed but only to be used during weekends and holidays.
3. Laundry - Services of resident washer men are available in the hostel
4. Cobbler - Services are available on need basis.
5. Tailor - Services are available on need basis
6. Barber - Once a month.
7. Medical - Two resident trained nurses available. The school Doctor makes a weekly visit and during emergency.
8. Security - Arrangements round the clock and CCTV cameras are installed.
9. Meals - Hygienic meals provided.
10. Canteen - Available within the complex.



Sl. No.	Particulars	Timings		
1.	Ablution	6.00	-	7.00 a.m
2.	Breakfast	7.15	-	7.30 a.m
3.	Lunch	12.10	-	12.30 p.m
4.	Tea	3.15	-	3.30 p.m
5.	Games/activities	3.30	-	4.45 p.m
6.	Evening Prep.	5.00	-	7.00 p.m
7.	Supper	7.30	-	8.00 p.m
8.	Leisure time	8.00	-	8.30 p.m
9.	Night Prep.	8.30	-	9.15 p.m.
10.	Lights off	9.30 p.m		



Uniform / School Canteen / Text Books

All School uniform, text books and stationery are available in the School Stationery Store.

ROCKVALE MANAGEMENT COLLEGE

(A tertiary division of Rockvale Academy)

**AFFILIATED TO
WEST BENGAL UNIVERSITY OF TECHNOLOGY**



Courses Offered:

BBA (H) / BCA (H) / BBH Science(H) / Travel & Tourism / M.Sc. in Information

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ROCKVALE ACADEMY

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Email: principal@rockvaleacademy.com

website: www.rockvaleacademy.com